



Department of Energy
Office of Science
Washington, DC 20585

Office of the Director

JUN 02 2004

MEMORANDUM FOR DISTRIBUTION

FROM: MILTON D. JOHNSON *MDS*
CHIEF OPERATING OFFICER

SUBJECT: Office of Science Guidance for Development and Submission
of the Ten Year Site Plan required under the Real Property
Asset Management (RPAM) order, DOE 0 430.1B.

As part of SC's commitment to the new Real Property Asset Management (RPAM) order, DOE 0 430.1B, the Final SC guidance for preparation and submission of the Ten Year Site Plans (TYSPs) is attached for your use. I understand that your input on our draft guidance was instrumental in finalizing this guidance and we appreciate your efforts. We believe this guidance will assist you in developing a TYSP which will be beneficial to all of the stakeholders. We realize that producing a quality TYSP will require a significant level of effort and believe that it will be a valuable tool in managing your facilities. It will also provide solid information, including long term planning, to support the laboratories' infrastructure funding requests. We look forward to receiving your TYSP by November 1, 2004.

If you have any questions, please contact Barry Sullivan at 301-903-8438 or at barry.sullivan@science.doe.gov.

Attachment



Printed with soy ink on recycled paper

DISTRIBUTION:

J. Rispoli/ME-90
P. Dehmer/SC-10
P. Rosen/SC-20
A. Davies/SC-50
A. Patrinos/SC-70
D. Kovar/SC-90
M. Holland, Manager/Brookhaven Site Office
M. Gunn, Manager/Chicago Office
G. Boyd, Manager/Oak Ridge Office
K. Klein, Manager/Richland Office
R. Wunderlich/Argonne Site Office
D. Nolan/Berkeley Site Office
G. Malosh/Oak Ridge Site Office
P. Kruger/Pacific Northwest Site Office
J. Monhart/Fermi Site Office
J. Faul/Princeton Site Office
R. Purucker/Ames Site Office
J. Muhlestein/Stanford Site Office
J. Turi/TJNAF Site Office

cc:

L. Dever/SC-80
J. Yates/SC-82
B. Sullivan/SC-82
C. Miller/SC-82
D. Michlewicz/SC-82